

Minutes of the regular Board meeting of the Town of North Star, Minnesota, St. Louis County, held in the North Star Town Hall, on Tuesday December 17th at 6:30 PM. The meeting was called to order by Chair Gary Mantay at 6:30 PM.

Members Present: Supervisor Gary Mantay, Supervisor Rod Saline, and Clerk Ellen Hanson, Treasurer Donna Elsbury, and Deputy Treasurer Ray Barnes.

Others in Attendance: There were 2 others present.

Pledge of Allegiance: The Pledge of Allegiance to the Flag of the United States of America was recited.

Approval of Agenda: Chair Mantay presented the agenda. There was a motion by Supervisor Saline to accept the agenda as presented and seconded by Supervisor Mantay. This motion carried unanimously.

Open Forum:

- There were no speakers.

Approval of Board Minutes: The Board of Supervisors meeting of November 19th, 2024, minutes were presented and reviewed. There was a motion by Supervisor Saline to approve the November 19th, 2024 Board minutes as presented and seconded by Supervisor Mantay. This motion carried unanimously.

Financial Reports:

Treasurer Elsbury reported on the November Cash Control Statement and December Net Pay Account Distribution Report for approval.

Beginning Balance –11/01/2024-\$59,292.93

Total Receipts - \$7.89

Total Disbursements - \$22,480.62

Outstanding Checks - \$1,413.50

Total per Bank Statement –11/30/2024 - \$38,233.70

November Net Pay totaled \$1,489.87

- Treasurer Elsbury requested approval to transfer \$2,514.79 from the money market account to the checking account to pay expenses. There was a motion by Supervisor Saline to approve the transfer of \$2,514.79 from the money market fund to the checking account and seconded by Supervisor Mantay. This motion carried unanimously.
- Treasurer Elsbury reported the towns Certificate of Deposit (CD) expired on November 9, 2024 and she rolled it over to a 5-month CD at 4.584%. The interest earned was \$2,456.19.
- There was a motion by Supervisor Saline to approve the financial reports and seconded by Supervisor Mantay. This motion carried unanimously.

Clerk's Report:

- Clerk Hanson presented the claim list. The December claims totaled \$1,024.92 were presented for approval. They were checks 9284-9285, and EFTs #120124 PERA \$356.53; 120224 Visa \$379.47; 120324 AT&T \$152.92. There was a motion by Supervisor Saline to approve the claims lists and seconded by Supervisor Mantay. This motion carried unanimously.

Correspondence:

- St. Louis County Proposed Floodplain Ordinance Public Hearing on January 16, 2025 at 9:00 AM
- MAT: November Newsletter
- 2nd Reminder: MAT: Township Day at the Capitol 2025, January 27
- 2nd Reminder: Board of Appeal & Equalization, Dept. of Revenue, training open until 2/1/2025
- Arrowhead Library System: Book mobile dates
- St. Louis County Auditor: 2nd half tax apportionment is \$30,743.34

Recycling Report:

- Supervisor Keough was not present to report.

Webpage/Communications Report:

- Supervisor Keough was not present to report.

North Star Fire Department (NFD)/Fire Liaison:

- There were 10 calls in November.
- The Fire Chief, Mike Siers, presented to the Board the recommended new officers. There was a motion by Supervisor Mantay to approve the new officers as presented and seconded by Supervisor Saline. This motion carried unanimously. Mike Siers is the new fire chief and Rory Blazevic is the assistant fire chief.
- They received 4 AEDs from the U of M refurbish program at no cost. They were distributed to members around the town.
- New fire chief email is Northstarfirerescue@gmail.com.
- The department would like to apply for FEMA grants, however, the Sam.gov account is inactive. They will work on reestablishing it for the next round of funding.

Maintenance Report:

- Supervisor Saline had nothing new to report.

Roads Report:

- Supervisor Mantay reported there is a stand still on E Briar Lake Road updates.
- The roads are slippery.

Other Meetings:

- There were no other meetings.

Old Business:

- Update on East Briar Lake Road: See under Roads report.
- CPR & Mental health initiative: Supervisor Saline reported it is slowly moving along.
- Other meetings: There were no other meetings.

New Business:

- The Annual Meeting Schedule was presented to the Board for review. There was a motion by Supervisor Saline to approve the 2025 annual meeting schedule and seconded by Supervisor Mantay. This motion carried unanimously.
- Clerk Hanson reviewed the candidate filing dates. Filing begins on December 31, 2024 through January 14, 2025 at 5:00 PM.

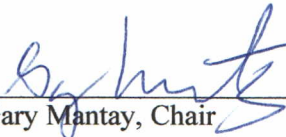
Adjourn:

- There was a motion by Supervisor Saline to adjourn the meeting at 6:59 PM and seconded by Supervisor Mantay. This motion carried unanimously.

Respectfully submitted,



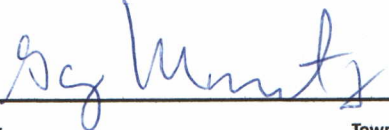



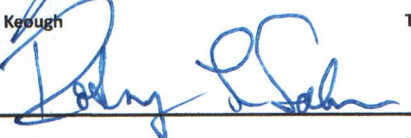

Ellen Hanson, Clerk



Gary Mantay, Chair

For the Period : 12/1/2024 To 12/31/2024

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$12,520.45	\$15,557.51	\$1,910.08	\$26,167.88	\$0.00	\$409.78	\$26,577.66
Road and Bridge	\$9,793.47	\$3,019.00	\$0.00	\$12,812.47	\$0.00	\$0.00	\$12,812.47
Fire EMS	\$8,542.68	\$10,172.97	\$0.00	\$18,715.65	\$0.00	\$0.00	\$18,715.65
Fire Donations	\$7,278.66	\$0.00	\$0.00	\$7,278.66	\$0.00	\$0.00	\$7,278.66
Building	(\$5,292.55)	\$3,753.76	\$240.81	(\$1,779.60)	\$0.00	\$0.00	(\$1,779.60)
Recycling	\$3,977.49	\$0.00	\$363.90	\$3,613.59	\$0.00	\$63.00	\$3,676.59
ARPA Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$36,820.20	\$32,503.24	\$2,514.79	\$66,808.65	\$0.00	\$472.78	\$67,281.43

	_____	
Gary A Mantay	Town Supervisor	Date
	_____	
Janet R. Keough	Town Supervisor	Date
	_____	
Rodney L. Saline	Town Supervisor	Date

Date Range : 12/18/2024 To 1/21/2025

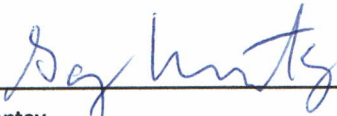
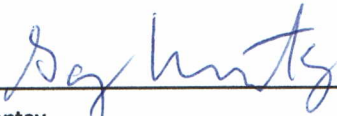
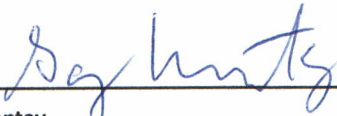






<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/21/2025	PERA	DCP & retirement disbursements	010125	\$373.00			
					100-41401-121-	Clerk	\$104.03
					100-41401-435-	Clerk	\$5.13
					100-41401-112-	Clerk	(\$0.01)
					100-41110-121-	Council/Town Board	\$18.00
					100-41110-126-	Council/Town Board	\$18.00
					100-41401-121-	Clerk	\$36.38
					100-41401-126-	Clerk	\$31.53
					100-41510-121-	Treasurer	\$37.39
					100-41510-126-	Treasurer	\$32.40
					100-41401-126-	Clerk	\$90.15
01/21/2025	AT&T Mobility	Account:287308565673 WIFI SERVICE FOR TOWN HALL	010225	\$152.92			
					100-41901-322-	Other General Government	\$152.92
01/21/2025	VISA Business	Dec. 2024 Charges	010325	\$2,297.61			
					205-42205-381-	Recycling	\$10.00
					204-41940-381-	General Government Buildings and Plant	\$128.03
					204-41940-383-	General Government Buildings and Plant	\$458.27
					100-41901-206-	Other General Government	\$21.76
					202-42202-265-	Fire	\$1,679.55
01/21/2025	Internal Revenue Service	Q4 2024 941 Tax return	010425	\$870.89			
					100-41110-124-	Council/Town Board	\$23.49
					100-41110-125-	Council/Town Board	\$23.49
					100-41401-119-	Clerk	\$120.00
					100-41401-122-	Clerk	\$81.85
					100-41401-123-	Clerk	\$81.85
					100-41401-124-	Clerk	\$19.14
					100-41401-125-	Clerk	\$19.14
					100-41510-119-	Treasurer	\$90.00
					100-41510-122-	Treasurer	\$86.03
					100-41510-123-	Treasurer	\$86.03
					100-41510-124-	Treasurer	\$20.11
					100-41510-125-	Treasurer	\$20.11
					204-41940-122-	General Government Buildings and Plant	\$30.14

Date Range : 12/18/2024 To 1/21/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					204-41940-123-	General Government Buildings and Plant	\$30.14
					204-41940-124-	General Government Buildings and Plant	\$7.05
					204-41940-125-	General Government Buildings and Plant	\$7.05
					205-42205-122-	Recycling	\$50.77
					205-42205-123-	Recycling	\$50.77
					205-42205-124-	Recycling	\$11.87
					205-42205-125-	Recycling	\$11.87
					100-41110-112-	Council/Town Board	(\$0.01)
01/21/2025	MN Dept of Revenue	2024 MN State Tax withholding	010525	\$620.02			
					100-41110-119-	Council/Town Board	\$14.98
					100-41401-119-	Clerk	\$365.04
					100-41510-119-	Treasurer	\$240.00
01/21/2025	Raymond G Barnes	Reimbursement for mileage	9286	\$15.40			
					100-41410-810-	Elections	\$15.40
01/21/2025	Susan Forbragd	Reimbursement for cleaning supplies	9287	\$5.31			
					204-41940-223-	General Government Buildings and Plant	\$5.31
01/21/2025	Helen Mongan-Rallis	Reimbursement for fire dept. retirement expenses	9288	\$95.09			
					203-42202-434-	Fire	\$62.10
					203-42202-208-	Fire	\$32.99
01/21/2025	St Louis Co Auditor	Inv.IN-00000557:Disk programming & Election judge training	9289	\$227.32			
					100-41410-310-	Elections	\$227.32
01/21/2025	Minnesota Association of Township	2025 MAT dues	9290	\$333.68			
					100-41901-305-	Other General Government	\$333.68

Date Range : 12/18/2024 To 1/21/2025

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$4,991.24			\$4,991.24

 Gary A Mantay	Chair, Town Supervisor						1-21-25 Date
 Janet R. Keough	Town Supervisor						1/21/2025 Date
 Rodney Saline	Vice Chair, Town Supervisor						1/21/25 Date