

Minutes of the regular Board meeting of the Town of North Star, Minnesota, St. Louis County, held in the North Star Town Hall, on Tuesday November 19th at 6:30 PM. The meeting was called to order by Chair Gary Mantay at 6:30 PM.

Members Present: Supervisor Gary Mantay, Supervisor Jan Keough, Supervisor Rod Saline, and Clerk Ellen Hanson, Treasurer Donna Elsbury, and Deputy Treasurer Ray Barnes.

Others in Attendance: There were no others present.

Pledge of Allegiance: The Pledge of Allegiance to the Flag of the United States of America was recited.

Approval of Agenda: Chair Mantay presented the agenda. There was a motion by Supervisor Saline to accept the agenda as presented and seconded by Supervisor Keough. This motion carried unanimously.

Open Forum:

- No speakers.

Approval of Board Minutes: The Board of Supervisors meeting of October 15th, 2024, minutes were presented and reviewed. There was a motion by Supervisor Keough to approve the October 15th, 2024 Board minutes as amended and seconded by Supervisor Saline. This motion carried unanimously. Amended under Webpage/Communications Report change October to November.

Financial Reports:

Treasurer Elsbury reported on the October Cash Control Statement and October Net Pay Account Distribution Report for approval.

Beginning Balance –10/01/2024-562,649.32

Total Receipts - \$109.90

Total Disbursements - \$3,466.29

Outstanding Checks - \$181.25

Total per Bank Statement –10/31/2024 - \$59,474.18

November Net Pay totaled \$3,283.15

- Treasurer Elsbury requested approval to transfer \$22,480.62, from the money market account to the checking account to pay expenses. There was a motion by Supervisor Saline to approve the transfer of \$22,480.62 from the money market fund to the checking account and seconded by Supervisor Keough. This motion carried unanimously.
- Treasurer Elsbury reported the towns Certificate of Deposit (CD) expired on November 9, 2024 and she rolled it over to a 5-month CD at 4.584%. The interest earned will be reported next month.
- There was a motion by Supervisor Keough to approve the financial report and seconded by Supervisor Saline. This motion carried unanimously.

Clerk's Report:

- Clerk Hanson presented the claim list. The November claims totaled \$19,197.47 were presented for approval. They were checks 9269-9276, and EFTs #110124 for AT&T \$152.92; #110224 Visa \$1,257.08; #110324 for PERA \$158.58. There was a motion by Supervisor Saline to approve the claims lists and seconded by Supervisor Keough. This motion carried unanimously.
- CTAS 2024 update 1 has a few glitches along with enhancements.

Correspondence:

- Duluth Township November newsletter
- MN Board of Firefighter Training & Education granted \$5,830 for fire training
- St. Louis County Cannabis Ordinance #68 public hearing will be held on November 26
- MAT: Snowplow & Safety Simulator Training
- MAT: Invite to 2024 Annual Conference, Dec. 13-14
- MAT: Happy Veterans Day
- MAT: Township Day at the Capitol 2025, January 27
- Board of Appeal & Equalization, Dept. of Revenue, training open until 2/1/2025

- PERA News, Winter edition
- Diane Holliday-Welsh: Bystander training update

Recycling Report:

- Supervisor Keough reported there was no new recycling business.

Webpage/Communications Report:

- Supervisor Keough will post the E-news in November. The Board had a discussion about news to report. The suggestions were: Elections process/procedures, Notary, Fiber Optics on Highway 44, the town's little library, and CPR training. If there are any other updates or ideas, please forward them to her.

North Star Fire Department (NFD)/Fire Liaison:

- There was 1 call in October.
- The EMS crew have been re-training online for their recertifications.

Maintenance Report:

- Supervisor Saline had nothing new to report.

Roads Report:

- Supervisor Mantay reported he and others from E Briar Lake Rd met with a St. Louis County Supervisor about the road updates needed for county approval. It appears the county guidelines may require the removal of more trees than expected and some land owners were not in favor. There may be other options to explore.

Old Business:

- Insurance claim for building damages: Clerk Hanson reported she had spoken with the insurance representative about an accident an employee had on township property. The representative said the damages are the responsibility of the employee's insurance.
- Update on East Briar Lake Road: See under Roads Report.
- CPR & Mental health initiative: Supervisor Saline reported on Diane Holliday-Welsh's updated report. She is looking for instructors/trainers.
- Other meetings: Supervisor Saline reported on the DAT meeting.

New Business:

- Thank you to Bob Anderson for making the new posting boxes for the township. They worked well for the recent election postings.
- Thank you to Ray Barnes and the election judges for their hard work and service during the general election. They made it possible for over 90% of North Star voters to feel confident in voting.

Adjourn:

- There was a motion by Supervisor Saline to adjourn the meeting at 7:13 PM and seconded by Supervisor Keough. This motion carried unanimously.

Respectfully submitted,



Ellen Hanson, Clerk



Gary Mamay, Chair

For the Period : 10/1/2024 To 10/31/2024

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	\$18,910.79	\$9.90	\$2,663.37	\$16,257.32	\$0.00	\$181.25	\$16,438.57
Road and Bridge	\$13,822.97	\$0.00	\$0.00	\$13,822.97	\$0.00	\$0.00	\$13,822.97
Fire EMS	\$22,455.70	\$0.00	\$145.00	\$22,310.70	\$0.00	\$0.00	\$22,310.70
Fire Donations	\$7,178.66	\$100.00	\$0.00	\$7,278.66	\$0.00	\$0.00	\$7,278.66
Building	(\$4,445.29)	\$0.00	\$280.25	(\$4,725.54)	\$0.00	\$0.00	(\$4,725.54)
Recycling	\$4,726.49	\$0.00	\$377.67	\$4,348.82	\$0.00	\$0.00	\$4,348.82
ARPA Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$62,649.32	\$109.90	\$3,466.29	\$59,292.93	\$0.00	\$181.25	\$59,474.18

Gary Mantay

11-19-24

Gary A Mantay Town Supervisor

Date

Janet R Keough

11/19/2024

Janet R. Keough Town Supervisor

Date

Rodney L Saline

11/19/24

Rodney L Saline Town Supervisor

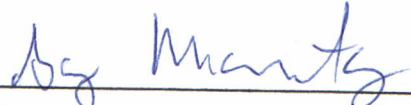
Date

Date Range : 10/16/2024 To 11/19/2024


<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/19/2024	AT&T Mobility	Account:287308565673 WIFI SERVICE FOR TOWN HALL	110124	\$152.92			
					100-41901-322-	Other General Government	\$152.92
11/19/2024	VISA Business	Oct. 2024 Charges	110224	\$1,257.08			
					100-41901-323- 202-42202-310- 205-42205-381- 204-41940-381-	Other General Government Fire Recycling General Government Buildings and Plant	\$17.99 \$895.00 \$10.00 \$99.27
					100-41901-206- 204-41940-268-	Other General Government General Government Buildings and Plant	\$21.76 \$213.06
11/19/2024	Minnesota State Fire Dept Assoc	Membership Dues Invoice - 2025	9269	\$130.00			
					202-42202-307-	Fire	\$130.00
11/19/2024	MATIT	Inv. 6496:Workers Compensation (Jan 1, 2025-Dec. 31, 2025	9270	\$643.00			
					100-41110-151- 100-41401-151- 100-41510-151- 204-41901-121- 205-42205-151-	Council/Town Board Clerk Treasurer Other General Government Recycling	\$225.05 \$135.03 \$115.74 \$38.58 \$128.60
11/19/2024	Raymond Barnes	Mileage 87.1 mi. @ 0.67 to pick up election supplies	9271	\$58.37			
					100-41410-332-	Elections	\$58.37
11/19/2024	44 MILL, LLC	Inv.246289:Road grading & ditch mowing	9272	\$1,490.00			
					201-43122-407- 201-43122-411-	Unpaved Streets Unpaved Streets	\$990.00 \$500.00
11/19/2024	Thomas Trucking	Inv.8909870:5 runs 10 yards Class 5 for Barr's Lake Road	9273	\$1,400.00			
					201-43122-405-	Unpaved Streets	\$1,400.00

Date Range : 10/16/2024 To 11/19/2024

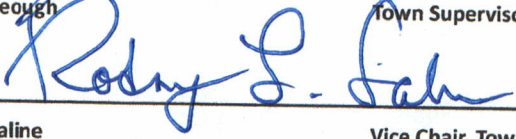
<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/19/2024	St Louis County Auditor	Inv.289094: 1st half of snowplowing 2024/2025	9274	\$1,139.50			
					201-43122-301-	Unpaved Streets	\$1,139.50
11/19/2024	Wells Fargo Equipment Finance	Inv.5031921930: Fire Truck Annual payment	9275	\$12,743.02			
					202-42202-808-	Fire	\$12,743.02
11/19/2024	Internal Revenue Service	Q3 2024 - Wrong account penalty Payment 941 Tax return	9276	\$25.00			
					100-41401-434-	Clerk	\$25.00
Total For Selected Claims				\$19,038.89			\$19,038.89



 Gary A Mantay Chair, Town Supervisor Date 11-19-24




 Janet R. Keough Town Supervisor Date 11/19/2024



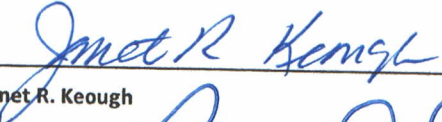
 Rodney Saline Vice Chair, Town Supervisor Date 11-19-24

Date Range : 10/16/2024 To 11/19/2024

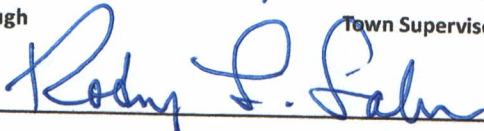
<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
11/19/2024	PERA	DCP & retirement disbursements	110324	\$158.58			
					100-41110-121-	Council/Town Board	\$18.00
					100-41110-125-	Council/Town Board	\$18.00
					100-41401-121-	Clerk	\$29.77
					100-41401-126-	Clerk	\$34.35
					100-41510-121-	Treasurer	\$27.14
					100-41410-126-	Elections	\$31.32
Total For Selected Claims				\$158.58			\$158.58



 Gary A Mantay Chair, Town Supervisor Date 11-19-24



 Janet R. Keough Town Supervisor Date 11/19/24



 Rodney Saline Vice Chair, Town Supervisor Date 11/19/24